

City of Willoughby Hills

ORDINANCE NO. 2020-11

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF ENGINEERING FEES ASSOCIATED WITH THE 2020 STREET REHABILITATION PROGRAM SPECIFICALLY FOR RESURFACING BEECH HILLS DRIVE, EVERGREEN DRIVE, GRAYLOCK DRIVE AND ASPHALT REJUVENATION FOR STREETS RESURFACED IN 2017 AND 2018 AND DECLARING AN EMERGENCY.

WHEREAS, 2020 Street Rehabilitation Program consists of resurfacing all of Beech Hills Drive, Evergreen Drive and Graylock Drive for a total length of approximately 5,850 linear feet, and for asphalt rejuvenation of streets resurfaced in 2017 to include Rockefeller Road (SR6 to Eddy Road) and Stark Drive, as well as 2018 resurfaced streets identified as Bates Lane, Jennie Lane, Kennelly Drive, Red Fox Pass and Somrack Drive, for a total length of approximately 20,730 square feet of roadway at an estimated construction cost of \$558,200 detailed in the Professional Services Proposal, consisting of two pages and attached hereto as part of the "Exhibit A"; and

WHEREAS, the street selections are based on the 2017 Street Ratings Report and attached Mayor's Memo dated January 29, 2020; and

WHEREAS, the scope of services for the abovementioned project are as follows: (1) Serve as the authorized representative of the City and supervise the execution of the project work, including resident coordination and meetings as needed; (2) Design and Document Preparation: Plans, specifications, cost estimate, and bid documents as needed; (3) Bidding Assistance: Respond to bidder questions, tabulate and evaluate bids, assess contractor's ability, and make recommendation for award; (4) Construction Administration: Respond to contractor questions, review contractor submittals, perform site visits, review change orders, review contractor payments, perform punch list and project close-out; and

WHEREAS, based on Section 2.2 and 2.3 of the "*Agreement between City of Willoughby Hills, Ohio & Richard L. Bowen + Associates Inc. for City Engineering Services*", the Base Professional Services fee is estimated to be:

1.	Professional Services Fee, including an estimated <u>\$100.00</u> for reimbursable expenses invoiced at 1.1 times direct cost, is based on an estimated construction cost of \$465,157.00	\$45,957.60
A.	75% to be invoiced at completion of plans	\$ 34,468.20
B.	Remaining 25% payable in pro rata monthly payments	\$11,489.40
Total Base Fee		\$ 45,957.60
Please note, the actual Professional Services Fee will be based on the actual cost of construction, therefore will not be determined until construction is complete and the cost is known.		

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO THAT:

SECTION 1. The Mayor is hereby authorized and directed to accept the proposal, dated January 27, 2020, as submitted by Richard L. Bowen + Associates Inc., consisting of two (2) pages, attached hereto as the "Exhibit A", providing services specifically for the 2020 Street Rehabilitation Program at a projected cost of \$45,957.60.

SECTION 2. The Finance Director is hereby authorized to provide a city-issued purchase order for said authorized expenditure in accordance with the terms and conditions contained in the two-page proposal, dated January 27, 2020, submitted by Richard L. Bowen + Associates Inc., attached hereto as the "Exhibit A".

SECTION 3. The actions of this Council concerning and relating to the passage of legislation were conducted in lawful meetings of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

SECTION 4. This Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willoughby Hills, insofar as it provides for the usual daily operation of the municipality and further reason being that the City requires the professional services to immediately proceed with the 2020 Street Rehabilitation Program critical to maintain the integrity of the roadway; wherefore this Ordinance shall be in full force and take effect from and after its adoption and approval by the Mayor.

PASSED: March 12, 2020



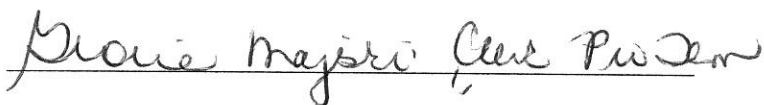
Christopher Hallum
President of Council

Submitted to the Mayor for his approval
on this 12th day of MARCH, 2020

Approved by the Mayor

MARCH 12, 2020

ATTEST:



Clerk of Council



G. Andrew Gardner
Mayor/Safety Director